

AU PAIR PROGRAMME IN FRANCE

REQUIREMENTS

DO YOU WANT TO BECOME AN AU PAIR IN FRANCE?

PLEASE READ CAREFULLY THE FOLLOWING CONDITIONS TO BE ELIGIBLE.

1. Are you between 18 and 27 year old?
2. Are you a student in your home country or do you have a school leaving certificate equivalent to the French baccalauréat?
3. Are you ready to stay in France as a "*stagiaire aide familial étranger*" for a minimum of 3 months (maximum 12 months). Do you have a nationality that is not French?
4. Do you have a basic knowledge of French (**at least A2 level** with a Certificate required like DELF)?
5. Are you single and without children?
6. Can you pay for your travel costs?
7. Are you prepared to take a French language course while you are an au pair in France?

HOW DO YOU BECOME AN AU PAIR IN FRANCE?

Step 1: Make sure that you have a valid passport covering the duration of your intended stay.

Step 2: Contact your doctor and an agreed Au pair Agency. The Au pair Agency will help you in every step of your project: paperwork, selection of families and all necessary information. Ask Alliance française for contact details of reputed Agencies.

Below are the next steps for which an Au pair Agency can offer useful and efficient help:

To obtain your visa through your local French Embassy and be covered by the French Social Security (compulsory), your **au pair contract** (« *Accord de placement* ») needs to be validated by the [DIRECCTE](#) (« *Direction Régionale des Entreprises, de la concurrence, de la communication, du travail et de l'emploi* », an administration of the French Ministry of Labour. For this purpose, you need:

- **a health certificate issued no more than 3 months prior to your departure** and proving that you are in good health. Therefore, you should make an appointment with your doctor.
- **a school leaving certificate** (A level, diploma, etc.) confirming your education level in your country of origin.
- **a copy of your passport**
- **a proof of your actual level in French (A2 minimum)**
- **a motivation letter written in French**

NB:

All documents must be translated into French by an accredited translator. Alliance française de Harare can provide you this service.

Step 3: Sign the au pair contract (« *Accord de placement* ») and send your documents to your host family (or to your selected Au pair Agency)

Your host family needs to present the documents to the DIRECCTE to have the contract validated. You should first of all come to an agreement with regard to your [terms of contract](#). Then you should sign the 4 copies of the contract and send them to your host family along with the required documents which will form the set of documents to be presented to the [DIRECCTE](#) .

Please note: The validation of your contract by the [DIRECCTE](#) can take some time. Furthermore, it is possible that you will be asked to hand in more documents. Your host family should contact their local [DIRECCTE](#) for more information.

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REQUIREMENTS (CONT.)

Step 4: Ask your host family to enrol you in a French language course for foreign citizens in the town or city where you will be hosted. You will have to bear the cost of this enrolment.

Ask your host family to send you the validated contract (« Accord de placement ») and the confirmation of enrolment into the French course.

N.B:

Once your contract has been validated, your host family will send you two copies and the confirmation of enrolment into the French course for foreign citizens. You will keep one copy of the contract for yourself. You will need the other one and the confirmation of enrolment into the French course to apply for your visa.

Step 5: Apply for your visa

To be able to enter France to work as an au pair, you need a « *visa long séjour mention étudiant* ».

Please contact the French Embassy for more information.

Please note: it may take some time until your visa is issued.

- ONCE ARRIVED IN FRANCE -

Step 6: Ask your host family to register you with the URSSAF

Within eight days upon your arrival in France, your host family needs to register you with the local URSSAF (*Unions de Recouvrement des cotisations de Sécurité sociale et d'allocations familiales*) as a "*stagiaire aide familial étranger*". Furthermore, it is compulsory that they register you with the insurance institution *Caisse Primaire d'Assurance Maladie* to have you covered in case of illness and maternity. Your host family will pay your Social Security contributions.

Step 7: Get registered with the OFII

Within the first 3 months of your arrival at your host family's home, you need to present the OFII certification application form (*Office Français de l'Immigration et de l'Intégration*) which you have received from the embassy to the OFII close to your host family's home. You will then receive a writ of summons from the OFII to process your formalities for registration (the validation of your visa, your medical certificate, your payment of administrative charges and presentation of your information concerning your personal data and your host parents' place of residence in France). For the formalities you will need your host parents' certificate of residency. Please read the information provided by the [OFII](#) to find out more.